Dear Round Square colleagues,

Thank you/Shukran ("شكرًا") for your responses to Mailout One and to our second request for registration forms. To date, about a third of those who have affirmed participation have registered – others have requested an extension to register.

Please make certain to register by 20 April. Should you still have a problem please do contact us. We are not in session after May 30. We return in August.

Our Student Organizing and Steering Committee need to put the barazzas/service groups together before the end of this school year and would welcome your data as soon as possible!

Below please find several important points:


   These are now on our site. The password is mosaic. Some are already full, others still have space. All queries should be send to Tony Hyde at rsoeur@gmail.com

   Given the fact that the northern hemisphere "summer" is about to start - the subcontinent schools will, for the most part, be on holiday to escape the pre-monsoon heat in part of May, June and July - and the vacation will extend into August for some, it is necessary to define a "cut-off" date for both pre and post conferences ventures/trips. We ask that schools interested in doing either the pre or post conference ventures contact Tony Hyde by April 30 or before if possible, so that the organizers can start their organizational conversations with schools for the venture/trip selected.

2. **Visas**

   Please ensure that you begin the visa process as soon as you can. We cannot process your visa in Jordan, but we can assist with a letter of invitation.
This can be found under that Travel Information section on the conference tab of our website: [http://www.kingsacademy.edu.jo/rsic-2014/travel-information/visa-information/visa-invitation](http://www.kingsacademy.edu.jo/rsic-2014/travel-information/visa-information/visa-invitation)

3. **Registration at Embassy/Consulate**

   Please register the details of your delegation with relevant embassies/consulates of a delegate’s nationality. This should be done with your local embassy/consulate before travel.

   We will register all delegates with their Jordanian embassy/consulate on receipt of full registration.

4. **Travel Alert/Advice Checks**

   We will continue to monitor travel alerts and will update you regularly on any matters of relevance. Schools are requested to check their in-country travel agency services at regular intervals for updated information.

5. **Refund Policy**

   We remind you of the refund policy as written out under the Registration tab on the conference website:

   Until March 31, 2014: Full refund less bank charges.
   From April 1, 2014 until June 30, 2014: 50 percent refund less bank charges.
   From July 1, 2014 onwards: No refund

6. **Release Forms**

   Please return to us the completed release forms for your delegations. These can be found under the Conference Details section: [http://www.kingsacademy.edu.jo/rsic-2014/conference-details/waivers](http://www.kingsacademy.edu.jo/rsic-2014/conference-details/waivers)


9. **Delegation preparations to be made before the conference: Thoughts to turn the conference wheel**

   a. **Roy McComish Round Square Art Competition: Expressing Thought Together**

      We invite you to enter the annual Round Square Art Competition.

      - The theme of the competition is: What peace means to you as young people of the world
      - Mixed media: Oil/water colors/pastel/collage/ceramics/carvings/digital
- An art work should be no bigger than A2
- We will mount the work
- A statue/piece of ceramic etc. should have a box into which it can be packed
- If a piece of work is digital, please inform us prior to arrival so that we can ensure it is technically possible to screen the art work.
- There will be a silent auction of all work. The proceeds will go to the Prince Alexander Project Fund.
- The winner will be announced during the Closing Ceremony.

b. Cultural Performances: Making Magic Together
We are all looking forward to the international evening of music, dance and theatre. There will be time set aside for rehearsals.
- Schools are encouraged to work together, if it is at all possible, as a region.
- Schools are encouraged to participate in this event.
- James Morgan will be communicating with the schools during the course of April to confirm length of performance and necessary details.

c. Prince Alexander Project Fund Lunch: Thinking of Others
Each Round Square global school is invited to nominate a student delegate to attend this luncheon. Each Round Square representative is asked to email Jane Howison (jane@roundsquare.org) and copy the rsic2014@kingsacademy.edu.jo with the name and email address of his or her school’s nominee.

d. Flag Bearers: Representation of Your School for the Entire Conference
Each attending Round Square school, be it global, regional or observer, is required to bring a school flag and nominate a student delegate to serve as the flag bearer during the opening and closing ceremonies. Full uniform dress should be worn. Each RS rep is asked to email us (rsic2014@kingsacademy.edu.jo) with his or her nomination.

In order to ensure that each school’s photograph is one that they wish to have displayed as a background in the flag-opening ceremony, please send a high resolution picture that you would like to have on the projection screen as your school crosses the stage.

e. Tales from Afar: Stories from Around the World
It would be wonderful if each delegation could choose a story from their own cultural heritage. Perhaps this could also be illustrated by the delegation. We would love to have these in our “library” of special books for the children who visit in our community projects. We will put them all on display.

f. Recycled materials to make music
Perhaps your delegation would find time together to make a musical instrument from recycled materials. These would be treasured in our community project work and put on display.

10. The “what to bring” list will be sent in April
Mailout Two Checklist:

1. Pre and Post Conferences
2. Visas
3. Registration at Embassy/Consulate
4. Travel Alert/Advice Checks
5. Refund Policy
6. Release Forms
7. The Conference Risk Assessment
8. Draft program
9. Delegation preparations to be made before the conference: Thoughts to turn the conference wheel
   a. Roy McComish Round Square Art Competition: Expressing Thought Together
   b. Cultural Performances: Making Magic Together
   c. Prince Alexander Project Fund Lunch: Thinking of Others
   d. Flag Bearers: Representation of Your School for the Entire Conference
   e. Tales from Afar: Stories from Around the World
   f. Recycled materials to make music
10. The “what to bring” list

We are really thrilled to be welcoming you to Jordan. In the next mailout we will tell you more about this lovely country and what you will be doing here.

The King’s Academy Round Square Team
rsic2014@kingsacademy.edu.jo