Greetings from King’s Academy students *Shabab Al Salam*

Dear RSIC 2014 delegations,

Welcome to the Jordanian RSIC 2014 Conference (أهلا و سهلا بكم في مؤتمر الراوند سكوير العالمي لعام 2014 في الأردن) *Ahlan Wa Sahlan Bikom!* On behalf of the Steering and Organizing Committees and Young People for Peace (*Shabab Al Salam*), we welcome you to King’s Academy and thank you for registering your acceptance of our invitation to attend this half of the RSIC 2014. We are excited, delighted and very busy trying to ensure that your experience here with us will do justice to the wonder of this timeless land: the Hashemite Kingdom of Jordan.

This is a very full mailout. Please let us know if you have ANY queries or a need for further explanation. You can send your queries to Tessa Fairbairn at tfairbairn@kingsacademy.edu.jo.

1. **Registration**

   We would like to take the opportunity to thank you for registering in a timely way. This has helped us enormously with our planning. Where there are finalizing details we have been in contact with you, and again, thank you for assisting us.

   Please note that as plans are being finalized, registration for the conference is now closing.

2. **Travel Opportunity**

   We have the pleasure to bring the following travel option to your attention. We received this offer this week and hope that you may be able to consider Royal Jordanian as a preferred carrier for your travel requirements.
Royal Jordanian, our national carrier, has kindly given the RSIC 2014 the following opportunity:

1. 25 percent discount on selling rate on RJ direct routes on available booking classes
2. Booking time: To be available from now until conference period
3. Travel period: October 1-20, 2014
4. Terms and Conditions:
   - Revalidation waiver: Free for the first time only; for the second time it is chargeable
   - No show fees apply
   - Cancellation fees: Any cancellation is free up to one month prior to conference date (i.e. any cancellation before September 7, 2014 is free; afterwards it is chargeable)
   - Ticket refund: Ticket is refundable up to one month in advance if cancellation is made by maximum September 7, 2014. Participants may refer to any of the RJ sales offices located in the below cities:
     1. Montreal
     2. New York
     3. Chicago
     4. Bangkok
     5. Paris
     6. Berlin
     7. Munich
     8. Frankfurt
     9. Geneva
     10. Zurich
     11. London
     12. Delhi
     13. Bombay
     14. Istanbul
     15. Dubai

Participants need to submit a copy of their statement of participation in the King’s Academy Round Square International Conference 2014 to the Royal Jordanian sales employee along with the following code (TOUR/CAR-VC: SCH14) in order to get the agreed-on discount and rules.

3. Reminders from Mailout Two

   a. Visas
      - Please make certain that you know whether or not you require a letter of invitation for a visa. We are closed in June and July, and re-open on August 5. Those requiring letters of invitation can download the Visa Invitation letter found under the Travel Information tab on the website. Please follow this link for the invitation letter:
      - Travel information is on our website as stated in Mailout Two.
Those who are able to purchase a visa on arrival should be aware that the cost is 40 JOD per person. There is a currency exchange location at immigration on arrival at Queen Alia International Airport. We suggest that you use Euros, GBP or USD as your forex for exchange. The rates are the same throughout the kingdom.

b. Travel Alert
We continue to monitor travel alerts and will update you on any matters of relevance. We also request that you do the same at your end.

c. Refund Policy
We continue to remind you of the refund policy as written out under the Registration tab on the conference website: http://www.kingsacademy.edu.jo/rsic-2014/register online

d. Release Forms/Waivers
If you have not yet submitted the release forms for your delegation, we would be most appreciative if you would do so at your earliest convenience. These can be found and downloaded under the Conference Details tab on the website: http://www.kingsacademy.edu.jo/rsic-2014/conference-details/waivers

e. Conference Risk Assessment
This is on the website and is constantly being updated: https://www.kingsacademy.edu.jo/sites/kingsacademy.edu.jo/files/risk_assessment_for_rsic_2014_draft.pdf

f. Draft Conference Program
The draft program will be updated on our website next week. Names of speakers will not be on the program until August 2014. This is a matter of protocol.

g. Flag Ceremony
Please do the following:

Ensure that we have the names of your flag bearer sent to us as soon as possible. Pack the flag in your carry-on luggage as the opening ceremony is within hours of arriving.

Hand the flag in at registration as we will attach it to the pole. There will be a rehearsal before the opening ceremony so please ensure that your flag bearer signs in at the labelled desk at registration. He/she will be accompanied by a King’s Academy student (Shabab Al Salaam) and shown where to be for the rehearsal.

**AN IMPORTANT REQUEST!**
Please send us an iconic picture that you feel portrays the spirit of your school. We wish to use this in the flag ceremony.
h. **Prince Alexander Project Fund Lunch**
   Please send your names in as requested in Mailout Two.

i. **Thoughts to Turn the Conference Wheel:**

   - **Cultural Evening: Making magic together**
     
     We would like to invite all schools to participate in the international cultural performance evening. In order to allow fairness to all potential participants, we will be splitting the time allotment between the five regions (this is not to say that all participants from a region will perform in succession, although that may be the case).

     We would like to allot each region 15 minutes.

     **What to do now:** If schools are interested in performing please contact King’s Academy theater teacher Jimmy Morgan at jmorgan@kingsacademy.edu.jo and simultaneously begin coordinating with other schools in your region to decide who will be performing and how much of the time allotment each school will use.

     **By June 15** you should have made contact with Jimmy if you have an interest in performing. We are so looking forward to seeing your performance – do say you will enchant us with something special from your region!

     **By August 15** we must know exactly what type of piece you will be performing (dance, music, theater, etc.) and the technical needs and requirements of your performance.

     **By September 15** you must have sent all media materials to Jimmy, including music, photos, slideshows, etc. Please try your best to keep to this time table as it will ensure the success of a traditionally wonderful evening that showcases our schools and our regions.

     The international night will be on the evening of the second day of the conference (the day after registration). Performers will be encouraged to use rehearsal time after registration on the first day. We will then have a rehearsal with all performers in the afternoon before the performance the following day. The performance will be in the school auditorium. Please note that the auditorium has limited wing space – large numbers of performers would have to wait backstage. There is also no backstage access from the auditorium that does not include walking on stage. There will be a piano and a drum set, as well as the auditorium sound and projector systems. Any questions may be directed to Jimmy Morgan at jmorgan@kingsacademy.edu.jo.

   - **Roy McComish Art Competition: Expressing thought together** – a gentle reminder
     
     Schools are encouraged to enter the art competition. The theme is *Al Sālāmu Alaikum* or what peace means to you as young people of the world.

     Any medium (drawing, painting, ceramic, mosaic, collage, etc.) may be used to address the theme of **Peace Be With You**. Should your work be in need of framing, we will do that for you on arrival but we do suggest that it does not exceed A2.

     Given your permission, we would like to run a silent auction of this artwork and give the proceeds to the Prince Alexander Project Fund.

     We ask that you hand in your art work on arrival when you register.
• **Bring a story for children:** Stories from around the world

Peace begins with understanding and valuing others. We invite you to make a book suitable for little children which illustrates a typical scene in your country, a folk tale, a legend or anything that tells something special about you and your homeland. We will use these lovely handmade books in our service projects during the conference.

We ask that you attach your name to this gift and hand it in at registration.

• **Make music from discarded materials**

Perhaps you would prefer to have members of your delegation make instruments typical of your homeland from recycled/discarded materials? These too would be used during the conference on service projects with local children. Imagine the fun of a world of percussion: cymbals, drums, castanets and all manner of pipes!

These should be labelled and handed in at registration.

4. **Reading List for the Summer/Winter Holiday: Ways of Seeing**

We thought you might like suggested titles of books that give an interesting perspective on the Hashemite Kingdom of Jordan:

- Marguerite van Geldermalsen: *Married to a Bedouin* – a true story of a family that you will meet in Petra
- Avi Shlaim: *Lion of Jordan* – the extraordinary story of the late King Hussein of Jordan
- King Abdullah II: *Our Last Best Chance* – the wisdom of His Majesty King Abdullah II
- Suad Amiry: *Sharon and My Mother in Law*
- Queen Noor Al Hussein: *Leap of Faith: Memoirs of an Unexpected Life*

5. **Preview of Mailout Four:**

Thoughts on packing and further preparations (**due date** August 25, 2014). This will include the “what to wear/bring” list of necessities such as hats, long-sleeved shirts and shoes.

**Mailout Three Checklist:**

1. Registration
2. Travel Opportunity with Royal Jordanian
3. Mailout Two reminders
   - a. Visas
   - b. Travel Alert
   - c. Refund Policy
   - d. Release Forms/Waivers
   - e. Conference Risk Assessment
   - f. Draft Conference Program
   - g. Flag Ceremony
   - h. Prince Alexander Project Fund Lunch
i. Thoughts to Turn the Conference Wheel:
   • Cultural Evening: Making Magic Together
   • Roy McComish RS Art: Expressing Thought Together
   • Stories from Around the World
   • Making Music

4. A Reading List for the Summer/Winter Holiday: Ways of Seeing

5. Mailout Four – A Preview!

Although we are closed for the holidays, I shall have access to my email and, as mentioned at the beginning of the email will be only too happy to reply to all queries. I might take a little time as I am in and out of different time zones!

We wish you all a peaceful, relaxed and fun summer/winter break, and we look forward to seeing each of you in our autumn when the temperatures are moderate, the winds fair and the sun still strong.

With best wishes,

Tessa and the King’s Academy Round Square Team
rsic2014@kingsacademy.edu.jo